

ABSTRACT

Public Services - Introduction of Electronic File Processing System in the district Collectorates - Computerised tappal distribution using the software developed by National Informatics Centre - Orders Issued.

PERSONNEL AND ADMINISTRATIVE REFORMS (AR-II) DEPARTMENT

G.O.Ms.No 126

Dated: 09-07-2008

Read :

The National Informatics Centre, Secretariat, Chennai

Letter No. 10(1)/Sectt/2008-4342dated 22.2.2008.

ORDER:

The National Informatics Centre, Secretariat, Chennai in their letter read above, have intimated that as requested by the Government in Personnel and Administrative Reforms Department, the software developed by them for Electronic File Processing System (EFPS) has been customised to suit the needs of the District Collectorates and a demonstration of the same was given in the District Collectorate, Tiruvallur district on 7.2,2008. Based on the feedback, the software was further modified and the second dertVo was shown on 12.2.2008. Training sessions were held for the officials of the Collectorate identified by the District Collector, Tiruvallur, for the usage of Electronic File Processing Software. The pilot implementation of the software has commenced with effect from 25.2.2008 at Tiruvallur Collectorate. The National Informatics Centre, Tiruvallur in their e-mail dated 20.5.2008 have intimated that the Electronic File Processing System was extended to Development wing of Collectorate also from 20.5.2008. The tappal Distribution Register (DR) has been computerised and the respective staff are being trained to effectively use the Electronic File Processing System.

2. As the implementation of computerised tappal distribution under Electronic File Processing System on pilot basis has proved successful, the Government have decided to introduce the Electronic File Processing System in all the District Collectorates in the State, in stages.

3. Accordingly, the Government direct that the Electronic File Processing System, developed by National Informatics Centre, Secretariat, Chennai be extended to all the District Collectorates in the State, with effect from the date of issue of this order, with the technical assistance of National Informatics Centre units in the districts. As a first step Tappal Distribution Register (DR) shall be computerised in all District Collectorates with immediate effect. Necessary technical assistance in loading the required software in the computer system, will be done by the National Informatics Centre. Training to the officers and staff of District Collectorates in this regard would also be imparted by National Informatics Centre district units.

4. Necessary amendments to the Tamil Nadu Government Office Manual will be issued separately.

(BY ORDER OF THE GOVERNOR)

**T S SRIDHAR
PRINCIPAL SECRETARY TO GOVERNMENT**